

Accounting Assistant

Application Fee: \$25
Administrative Fee: \$100
Tuition: \$13000
Total Program Cost: \$13125
On-Time Graduation Rate: N/A*
ACICS Placement Rate: N/A*
Median Loan Debt: N/A*

Jobs Prepared for (with SOC Codes):

- Accounting Assistant – [43-3021.02](#)
(Billing Clerk)
- Accounts Payable Clerk – [43-3031](#)
(Accounts Payable, Bookkeeper, Auditing Clerk, Loan Clerk)
- Payroll Clerk – [43-3051](#)
- Administrative Support Staff – [43-9199](#)
- Administrative Assistant – [43-6011](#)

*Program will not have any results until the 2010-11 data has been compiled.

Accounting Paraprofessional

Application Fee: \$25
Administrative Fee: \$100
Tuition: \$19500
Program Cost: \$19625
On-Time Graduation Rate: N/A*
ACICS Placement Rate: N/A*
Median Loan Debt: N/A*

Jobs Prepared for (with SOC Codes):

- Accounting Assistant – [43-3021.02](#)
(Accountant, Office Manager, Costs Clerks
Billing Coordinator, Contract Administrator)
- Accounting Clerk – [43-3031](#)
(Accounts Payable/Receivable, Bookkeeper, Auditing Clerk)
- Payroll Clerk – [43-3051](#)
- Credit Clerk – [43-4041](#)
- Income Tax Preparer – [13-2082](#)
- New Accounts Clerk – [43-4141](#)
- Administrative Support Staff – [43-9199](#)
- Administrative Assistant – [43-6011](#)

*Program will not have any results until the 2010-11 data has been compiled.

Administrative Assistant

Application Fee: \$25
Administrative Fee: \$100
Tuition: \$9750
Program Cost: \$9875
On-Time Graduation Rate: 70%
ACICS Placement Rate: 66.65%
Median Loan Debt: \$4472

Jobs Prepared for (with SOC Codes):

- Administrative Assistant – [43-6011](#)
- Office Assistant – [43-9061](#)
(Office Clerk)
- Administrative Support Staff – [43-9199](#)
- Secretary – [43-6011](#)
- Customer Service Representative – [43-4051.00](#)
- Receptionist – [43-4171](#)
- Data Entry/Typist – [43-9021](#)

Business & Computer Assistant

Application Fee: \$25
Administrative Fee: \$100
Tuition: \$13000
Program Cost: \$13125
On-Time Graduation Rate: 75%
ACICS Placement Rate: 45%
Median Loan Debt: \$0

Jobs Prepared for (with SOC Codes):

- Administrative Assistant – [43-6011](#)
(Executive Assistant)
- Administrative Support Staff – [43-9199](#)
- Secretary - [43-6011](#)
- Customer Service Representative – [43-4051.00](#)
(Human Resource Assistant)
- Information & Records Clerk – [43-4199](#)
- Computer Operator – [43-9011](#)
- Accounts Payable/Receivable – [43-3031](#)
(Loan Clerk)
- Data-Entry – [43-9021](#)

Business & Computer Specialist

Application Fee: \$25

Administrative Fee: \$100

Tuition: \$19500

Program Cost: \$19625

On-Time Graduation Rate: 87.57%

ACICS Placement Rate: 83.68%

Median Loan Debt: \$11020

Jobs Prepared for (with SOC Codes):

- Administrative Assistant – [43-6011](#)
(Executive Assistant)
- Secretary – [43-6011](#)
- Computer Support Liaison – [15-1041](#)
- Bill & Account Collector – [43-3011](#)
- Office Manager – [43-1011](#)
- Bookkeeper – [43-3031](#)
(Accounts Payable/Receivable, Auditing Clerk)
- Payroll Clerk – [43-416](#)
- Meeting & Convention Planner – [13-1121](#)
- Administrative Support Staff – [43-9199](#)

Massage Therapy

Application Fee: \$25

Administrative Fee: \$100

Massage Fee: \$400

Tuition: \$9750

Program Cost: \$10275

On-Time Graduation Rate: 91.45%

ACICS Placement Rate: 87.33%

Median Loan Debt: \$7500

Jobs Prepared for (with SOC Codes):

- Licensed Massage Therapist – [31-9011](#)

Medical Assistant

Application Fee: \$25

Administrative Fee: \$100

Tuition: \$10500

Program Cost: \$10625

On-Time Graduation Rate: 73.73%

ACICS Placement Rate: 79.93%

Median Loan Debt: \$4661

Jobs Prepared for (with SOC Codes):

- Medical Assistant – [31-9092](#)
(Registered or certified, Chiropractic Assistant)
- Lab Tech – [29-2012](#)
- Medical Records Clerk – [29-2071](#)

Medical Billing & Coding Specialist

Application Fee: \$25
Administrative Fee: \$100
Billing/Coding Fee: \$600
Tuition: \$19500
Program Cost: \$20225
On-Time Graduation Rate: 75%
ACICS Placement Rate: 38%
Median Loan Debt: \$6708

Jobs Prepared for (with SOC Codes):

- Medical Records and Health Information Technicians – [29-2071](#)
(Health Information Coder, Claims Processor, Patient Account)
- Medical Secretary – [43-6013](#)
(Unit Secretary, Scheduler, Receptionist, Patient Services Coordinator, Insurance Coordinator)

Medical Office Assistant

Application Fee: \$25
Administrative Fee: \$100
Tuition: \$13000
Program Cost: \$13125
On-Time Graduation Rate: 97%
ACICS Placement Rate: 52.63%
Median Loan Debt: \$5128

Jobs Prepared for (with SOC Codes):

- Medical Records & Health Information Technician – [29-2070](#)
- Medical Secretary – [43-6013](#)
(Unit Secretary, Scheduler, Patient Services Coordinator, Insurance Coordinator, Receptionist)
- Transcriptionist – [31-9094](#)

Medical Specialist

Application Fee: \$25
Administrative Fee: \$100

Tuition: \$17000

Program Cost: \$17125

On-Time Graduation Rate: 79.95%

ACICS Placement Rate: 81.23%

Median Loan Debt: \$12935

Jobs Prepared for (with SOC Codes):

- Medical Assistant – [31-9092](#)
(Registered)
- Medical Secretary – [43-6013](#)
(Unit Secretary, Receptionist, Scheduler, Insurance
Coordinator, Patient Services Representative)
- Transcriptionist – [31-9094](#)